



THE CORPORATION OF THE DISTRICT OF OAK BAY
MUNICIPAL HALL – 2167 OAK BAY AVENUE – VICTORIA B.C. V8R 1G2
PHONE (250) 598-3311 FAX (250) 598-9108 WEBSITE: www.oakbaybc.org

This application, when submitted with the correct fee, will be forwarded to the Municipal Council for consideration. It is advisable to present suitable drawings and/or models in colour with your application.

Where consideration for rezoning is requested for an existing building, the building will be required to conform to present standards.

DETAILED DRAWINGS ARE TO BE SUBMITTED FOR CONSIDERATION

PLEASE COMPLETE THE FOLLOWING

A. Application For: (please check one)

<input type="checkbox"/>	Development Permit	<input type="checkbox"/>	Land Use Contract Amendment
<input type="checkbox"/>	Development Variance Permit	<input type="checkbox"/>	Official Community Plan Amendment
<input type="checkbox"/>	Development Variance Permit (RE: Section 4.13 of Zoning Bylaw)	<input type="checkbox"/>	Temporary Commercial & Industrial Use Permit
<input type="checkbox"/>	Heritage Revitalization Permit	<input type="checkbox"/>	Zoning Bylaw Amendment

Six months must elapse between applications for Community Plan Amendment, Development Permit, Zoning By-law Amendment and Land Use Contract Amendment

B. Particulars of the Applicant:

Name _____

Address: _____

Telephone: (home) _____ (work) _____

List all Associates and their addresses in regard to this application

C. Particulars of the Property:

Owner's Name _____

Address _____

Civic Address _____

Legal Description Lot _____ Block _____ Section _____ Plan _____

Attach a list of all properties concerned with this proposal, including all details as listed above.

D. DETAILS OF PROPOSAL:

- ATTACH TYPED LETTER OF EXPLANATION ADDRESSED TO MAYOR & COUNCIL.
- ATTACH DRAWINGS, ONE FULL SET 24X36 AND ONE FULL SET 11X17, AS REQUIRED, FOR CLARIFICATION PURPOSES.
- IF THERE IS SITE SETBACK VARIANCE WE REQUIRE A SITE SURVEY.

E. FEES:

Non refundable application fees must be submitted with this application in accordance with items numbered in Section A

1.	Development Permit	\$ 500.00
	Plus \$65.00 for each variance in excess of one (1) that is required	
2.	Development Variance Permit	\$ 325.00
	Plus \$65.00 for each additional variance that is required	
3.	Development Variance Permit relating to Section 4.13	\$ 250.00
4.	Heritage Revitalization Permit	\$ 700.00
5.	Land Use Contract Amendment	\$ 700.00
6.	Official Community Plan Amendment	\$ 700.00
7.	Temporary Commercial & Industrial Use Permit	\$ 700.00
8.	Zoning Bylaw Amendment	\$ 700.00

I certify the information given herein is true and correct.

Date

Owner / Applicant's Signature

(Letter of consent from owner is required)