

MINUTES of the first statutory meeting of the MUNICIPAL COUNCIL of The Corporation of the District of Oak Bay, held in the Council Chambers, Oak Bay Municipal Hall, 2167 Oak Bay Avenue, Oak Bay, B.C., on Monday, December 8, 2008, following swearing in before The Honourable Madam Justice Jacqueline Dorgan of Christopher. M. Causton as Mayor, and Hazel Braithwaite, Allan Cassidy, Pam Copley, John Herbert, Nils Jensen, and Tara Ney as Councillors at 7:30 p.m.

PRESENT: Mayor C. M. Causton
Councillor H. Braithwaite
Councillor A. R. Cassidy
Councillor P. Copley
Councillor J. D. Herbert
Councillor N. B. Jensen
Councillor T. L. Ney

STAFF: Municipal Administrator, W. E. Cochrane
Municipal Clerk, L. Hilton
Confidential Secretary, K. Green
Director of Building and Planning, R. Thomassen
Municipal Treasurer, P. A. Walker
Director of Engineering Services, D. Marshall
Chief Constable, R. Gaudet
Fire Chief, G. Adam
Director of Parks and Recreation, A. Szilos

Following the swearing in of Council members, Mayor Causton called the inaugural meeting to order.

INAUGURAL ADDRESS:

Mayor Causton welcomed everyone to the inaugural meeting of Oak Bay's 103rd Municipal Council, and thanked The Honourable Justice Jaqueline Dorgan for swearing in the newly elected Council.

Attention was drawn to the attendance of special guest Archie Wilmot, who celebrated his 103rd birthday in November.

Mayor Causton expressed his appreciation for his fellow members of Council, congratulating them on their election, and thanking the other candidates for putting their names forward to participate in the democratic process. Mayor Causton also acknowledged and thanked outgoing Councillor, Frank Carson, for 12 years of service to the community.

Members of staff were introduced and thanked for their contributions to the management of the Municipality along with all the other staff.

Reference was made to the provincial government's financial assistance for an outdoor exercise circuit training area at Henderson Park, and Mayor Causton thanked MLA Ida Chong for her help in that regard, noting Oak Bay will be looking forward to future joint projects in the new year.

The Mayor said he expects to see the Community Initiatives Committee continue to help bring community events to Oak Bay and is currently working towards events to commemorate the BC150 celebration and the upcoming 2010 Olympics.

He drew attention to the work to be undertaken by the newly formed Secondary Suites Review Committee with its recommendations anticipated to come forward by May of 2009.

Mayor Causton said he will be looking at setting up a series of Town Hall meetings where members of Council can be available for discussion on any subjects that community members wish to bring forward.

With respect to the Child and Youth Committee, he acknowledged that there are plans to expand the role of that committee to involve youth and service providers, both from schools and public services.

The excellent work of the Emergency Planning Program was acknowledged, and Mayor Causton thanked all those involved for their work in this regard.

Turning towards Heritage, Mayor Causton noted that the Heritage Committee has upgraded its website, and that Oak Bay has received confirmation that a free crown grant has been registered on the title of Tod House, the oldest house in Western Canada, which means that it is now 100% in the hands of the Municipality and he will look towards the Heritage Committee to make some recommendations on the future of the house.

Looking forward, Mayor Causton expressed his interest in bringing the west end of Oak Bay Avenue and the Village together in terms of improving the pedestrian experience and sidewalk planning. He also would like to see the Marine Scenic Walk widened and improved upon, he said.

Mayor Causton acknowledged the continuing success of the University of Victoria. He also drew attention to the changes to parking on campus which have affected the North Henderson area, noting this needs to be monitored.

The Climate Change Task Force was commended for its good work and he noted that its recommendations have been passed on to management staff who have developed benchmarks to be in keeping with the municipality's endeavor to be carbon neutral by 2012.

A committee was struck to look at options for improvements at Monterey, Carnarvon, and Henderson, noted Mayor Causton, and the proposals will come forward for consideration, along with the associated costs. Additional non-municipal funds, he said, may be required.

With respect to the current policing model, the Mayor said it continues to be well received by the community as indicated through the responses to the Police survey, with up to 84% being satisfied. Mayor Causton noted that dispatch and visible policing were two items of concern for residents, which the Police Board is continuing to work on.

Reference was made to the economic challenges that lie ahead, and while Mayor Causton applauded the Federal government's decision that allows people in need to defer property taxes, it will likely result in complications when setting the tax rates in 2009, he said.

An area of concern, said Mayor Causton is what is happening in the City of Victoria in the downtown area, saying that he hopes to play a bigger role in helping where help is needed. That request for assistance, he said, has to come from the City of Victoria and the Capital Regional District (CRD). Should this come to be, he would ask Councillor John Herbert to take on the sewer treatment responsibilities at the Capital Regional District level, and ask other members of Council pick up some of his other roles in order to help Oak Bay's neighbour.

It was acknowledged that the biggest challenge for Council will be the Uplands Sewer project along with the sewer issue at the regional level.

With respect to regional issues, Mayor Causton expressed that he hopes to continue working towards developing the trail from downtown Victoria to Langford and on the Trans Canada trail from downtown to Nanaimo.

Mayor Causton recognized and thanked the many volunteers and those organizations, service clubs, businesses, and individuals who have contributed to this very fine community during the past three years.

Mayor Causton acknowledged his obligations as the Mayor of Oak Bay, and expressed his commitment to meeting them to the best of his ability.

In closing, Mayor Causton wished all in attendance a merry Christmas and Happy New Year.

COMMUNICATIONS:

1. 2009-1 MUNICIPAL ADMINISTRATOR, December 1, 2008
Re 2009 Provisional Budget

MOVED by Councillor Jensen
Seconded by Councillor Copley, That correspondence item no. 2009-1 be received.

CARRIED

RESOLUTIONS:

Regional Water Supply Commission Appointments

Mayor Causton noted that the legislation which governs the Regional Water Supply Commission requires that a municipal Council must provide an opportunity for the public to advise Council as to which member should be appointed as the Municipality's representative to the Commission. He asked if anyone in attendance wished to address Council on the matter.

Seeing no one come forward, Mayor Causton recommended that Councillor Nils Jensen be appointed as the primary appointee to the Regional Water Supply Commission, and that Councillor Tara Ney be appointed as the alternate.

MOVED by Councillor Herbert
Seconded by Councilor Braithwaite, That Councillor Jensen be appointed as the District of Oak Bay's representative on the Regional Water Supply Commission, and further, that Councillor Ney be appointed as the alternate District of Oak Bay representative on the Commission.

CARRIED

Confirmation of Appointments

MOVED by Councillor Herbert
Seconded by Councillor Braithwaite, That the following appointments be confirmed in accordance with the respective enactments or agreements governing them:

COMMITTEE OF THE WHOLE

Finance, Regulatory, Community Service
and Personnel Policy SectionCouncillor Jensen

Land Use Section.....Councillor Cassidy
Public Works Section Councillor Herbert
Recreation Section.....Councillor Braithwaite
Emergency Planning and Fire SectionCouncillor Ney
Traffic and Pedestrian Safety SectionCouncillor Copley
Uplands Building Permits SubcommitteeCouncillors Cassidy, Herbert, Copley, Ney

OTHER COUNCIL APPOINTMENTS

Acting Mayor for:

December and JuneCouncillor Jensen
January and July..... Councillor Herbert
February and August.....Councillor Cassidy
March and SeptemberCouncillor Ney
April and October..... Councillor Copley
May and November.....Councillor Braithwaite
Capital Regional District Mayor Causton (*Alternate: Councillor Herbert*)
Capital Regional District Arts Committee Councillor Copley
Camosun College Liaison.....Councillor Cassidy
Community Initiatives CommitteeMayor Causton, Councillors Braithwaite, Herbert (Chair)
CREST CorporationCouncillor Jensen
Emergency Planning Liaison.....Councillor Ney
Greater Victoria Labour Relations Association.....Mayor Causton
..... (*Alternate Councillor Herbert*)
Greater Victoria Public Library Board.....Councillor Copley
Oak Bay Child and Youth Committee.....Councillor Braithwaite
Oak Bay Heritage CommitteeCouncillor Ney
Oak Bay Heritage Foundation Councillor Ney
Parcel Tax Roll Review Panel.....Mayor Causton, Councillors Ney, Cassidy
Oak Bay Merchants Liaison Councillor Herbert
Oak Bay Parks and Recreation Commission LiaisonCouncillor Braithwaite
..... (*Alternate Councillor Ney*)
2010 Olympics Liaison Councillor Herbert
Oak Bay Police BoardMayor Causton (ex officio)
Oak Bay Tourism Committee Liaison..... Councillor Herbert
Provincial Capital CommissionCouncillor Cassidy
Provincial Court—Family Court CommitteeCouncillor Ney
Receptions and Public Information Councillor Braithwaite and Mayor Causton
Regional Housing Trust Fund Commission Mayor Causton (*Alternate: Councillor Copley*)
Royal and McPherson Theatres Society.....Councillor Copley
School District 61 LiaisonCouncillor Jensen
Secondary Suites Review Committee Councillors Jensen (Chair), Copley, Herbert
University of Victoria Liaison.....Councillor Jensen

CITIZEN VOLUNTEER APPOINTMENTS

Advisory Design Panel:

- Nigel Banks
- Duane Ensing
- Gary Smith
- Patricia Wilson

Board of Variance:

- D. Elizabeth Kennedy
- Spencer Manning
- Caroline Monahan

Community Initiatives Committee

- Victor Lotto
- Jean Sparks
- Steve Toleikis

Heritage Advisory Panel:

- John Bodnar
- Richard Collier
- Carl Peterson
- Don Reksten
- Monica Walter

Heritage Committee:

- John Harker
- Brenda Jacques
- Jane Neilsen
- Don Reksten
- Stephanie Sainas
- Jean Sparks (Volunteer Archivist)
- Bronwyn Taylor
- Christopher Watts

Heritage Foundation:

- John Harker
- Brenda Jacques
- Jane Neilsen
- Don Reksten
- Stephanie Sainas
- Jean Sparks (Volunteer Archivist)
- Bronwyn Taylor
- Christopher Watts

Oak Bay Tourism Committee:

- Ken Agate
- Trisha Lees
- Al Lubkowski
- Michael Prescott
- Tricia Timmermans
- Shawna Walker
- Derek Vair

Parks and Recreation Commission:

- Laverne Bennett
- Frank Carson
- Dick Cavaye
- Matt Fairbarns
- Donald Farquhar
- Liz Hawes
- Drew Henderson
- Monty Holding
- Brian Sharp

Police Board:

- Dawn House
- John Mochrie
- James Murtagh
- David Winkler

Recognition of Renovation & Building
Achievement Awards Panel:

- Nigel Banks
- Frances Chapman
- Tim Taddy
- Christopher Watts

Secondary Suites Review Committee:

- Colin Crisp
- Tony Sharp

CARRIED

BYLAWS:

For First, Second and Third Reading

MOVED by Councillor Cassidy

Seconded by Councillor Copley, That Bylaw No. 4445, *Financial Plan Bylaw, 2008, Amendment Bylaw No.1, 2008*, be introduced and read a first time.

CARRIED

MOVED by Councillor Cassidy

Seconded by Councillor Copley, That Bylaw No. 4445, *Financial Plan Bylaw, 2008, Amendment Bylaw No.1, 2008*, be read a second time.

CARRIED

MOVED by Councillor Cassidy

Seconded by Councillor Ney, That Bylaw No. 4445, *Financial Plan Bylaw, 2008, Amendment Bylaw No.1, 2008*, be read a third time.

CARRIED

ADJOURNMENT:

MOVED by Councillor Braithwaite
Seconded by Councillor Jensen, That the inaugural meeting of Council be adjourned.

CARRIED

The meeting adjourned at 8:25 p.m.

Certified Correct

Municipal Clerk

Mayor